

SVKM's Narsee Monjee Institute of Management Studies (NMIMS)

JYOTI DALAL SCHOOL OF LIBERAL ARTS

Revised - Important Dates for the Programme

B. A. (Hons.) Liberal Arts (Batch 2019 - 2022)

Sr. No.	Details	Dates
1.	Register online (www.nmims.edu/www.npat.in)	Tuesday, 22 nd January'2019
2.	Last date for editable field (change of exam date, change of test city)	Monday, 22 nd April, 2019
3.	Last date of Online Registration	Monday, 29 th April, 2019
4.	Call letters available on website (www.nmims.edu/www.npat.in) for NPAT 2018 (after 5.00 p.m.)	Tuesday, 7 th May, 2019
5.	Conduct of online computer based test (Reporting time 8.45 am, Test timing 10.00 a.m. to 12.00 noon)	Saturday 11 th & Sunday, 12 th May, 2019
6.	Call Letter for Written Test & Personal Interview (on website after 5.00 p.m.)	Saturday, 25 th May, 2019
7.	Conduct of Written Test & Personal Interview	Thursday, 6 th June, Friday, 7 th June & Saturday, 8 th June, 2019
8.	Merit list of candidates selected for admission on website www.nmims.edu/www.npat.in after 5:00 p.m. (I Merit List)	Wednesday, 19 th June, 2019
9.	Payment of admission fees (I Merit List) (Time 11:00 a.m. to 4:00 p.m.)	Thursday, 20 th June - Thursday, 27 th June, 2019
10.	Declaration of II Merit list of candidates selected for admission on website www.nmims.edu/www.npat.in after 5:00 p.m. (if necessary)	Monday, 1 st July, 2019
11.	Payment of admission fees (II Merit List) (Time 11:00 a.m. to 4:00 p.m.)	Tuesday, 2 nd July - Friday, 5 th July, 2019
12.	Commencement of program	Monday, 15 th July, 2019
13.	Closure of Admission / Last date of admission	Wednesday, 31 st July, 2019

***For Payment of Fees Sundays and Holidays Excluded**

Note: The candidates must check his/her eligibility before applying for the course.

Refund Rules:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission (on or before 15th July 2019)
(2)	90%	Less than 15 days before the formally-notified last date of admission (16th July 2019 to 31st July 2019)
(3)	80%	15 days or less after the formally-notified last date of admission (1st August 2019 to 15th August 2019)
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission (16th August 2019 to 30th August 2019)
(5)	00%	More than 30 days after formally-notified last date of admission (31st August 2019 onwards)

***For Payment of Fees Sundays and Holidays Excluded**

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non-Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable). Please note the closure of admission/last date of admission as mentioned in the refund is Wednesday, 31st July, 2019.

SVKM's Narsee Monjee Institute of Management Studies (NMIMS)

JYOTI DALAL SCHOOL OF LIBERAL ARTS

Admission Information Handout

B. A. (Hons.) Liberal Arts (Batch 2019 - 2022)

1. Introduction

This booklet gives information about the Admission Procedure and Admission Test for B. A. (Hons.) Liberal Arts – Mumbai campus.

2. Program & Intake

Program	Mumbai
B. A. (Hons.) Liberal Arts	80

Admission for above mentioned programme is through NPAT 2019.

3. Important Dates

Start date for Online Registration	: Tuesday, 22 nd January'2019
Last date for editable field (change of exam date, change of test city) in the online registration form	: Monday, 22 nd April, 2019
Last date for Online Registration	: Monday, 29 th April, 2019
Online Exam Date	: 11 th & 12 th May, 2019 (one session per day)

4. Eligibility Criteria (Fulfillment of all / applicable conditions mandatory)

- 4.1 The candidate must have passed 10+2 or equivalent examination in any stream from a recognized board in only one & the first attempt.

AND

The candidate should have obtained a minimum of 60% aggregate marks.

- 4.2 A candidate who has passed 10+2 or equivalent examination from IB Board should be either IB certificate or DP awarded with 24 credits compulsory, having passed 3 HL with minimum (12 credits) & 3 SL with minimum (9 credits) mandatorily from any stream.
- 4.3 Candidates of CBSE & ICSE, should mention in the online registration / e-admission form (if selected) (10+2) or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has taken & appeared will be taken into consideration for confirming eligibility of the candidate for the program at the time of admission.
- 4.4 In case the mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.
- 4.5 Candidates above 25 years of age are not eligible to apply.
- 4.6 **For IB & Cambridge Candidate:** Candidates called for admission on the basis of merit list & who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidate but their admission will be confirmed on submission of final mark sheet before the commencement of the program if found eligible.

Marksheet/Transcripts issued by Board/University shall only be considered (School/Institute will not be accepted)

- 4.7 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their (10+2) or equivalent examination from overseas board/Universities.
- 4.8 Those candidates who have passed or are appearing for 10+2 examination from a Board / University where Grade Point Average is given, such candidates must produce in writing from the Board / University concerned, the equivalent percentage for the GPA/CGPA obtained.
- 4.9 Candidate whose final mark sheet is not available at the time of admission is required to submit internet copy of result duly attested by Principal of the school / college, failing which candidate will not be admitted for the program.
- 4.10 Only single mark sheet with all compulsory subjects taken and passed in only one and the first attempt is mandatory, no compartmentalized mark sheet shall be considered.
- 4.11 Candidate will not be eligible if any subject is marked as ungraded/fail in the marksheet / gradesheet. For absent/ungraded in any of the additional/non mandatory subject will be consider as eligible provided such candidate is declared as pass by respective board.
- 4.12 Candidate appearing for their final 10+2 or equivalent examination can also apply provided they obtain the required minimum cut off marks and also produce the entire necessary documents, in original, within the given stipulated time.

5. Admission Process

5.1) Online Registration & Payment of Registration Fee

- Visit www.nmims.edu or www.npat.in for online registration.
- Registration Fee is non-refundable.
- Candidates are given choice to register for multiple programs/Schools by paying fees for both days.

List of Schools and programs under NPAT 2019 are as follows:

Engineering Category:

- 1) Mukesh Patel School of Technology Management & Engineering – Mumbai & Shirpur campus - B. Tech. / MBA Tech. and Technology Management & Engineering – Navi Mumbai & Indore campus – B. Tech. / MBA Tech.

Non-Engineering Category:

- 1) Jyoti Dalal School of Liberal Arts – Mumbai campus - B. A (Hons.) - Liberal Arts
- 2) Shobhaben Pratapbhai Patel School of Pharmacy & Technology Management - Mumbai campus & School of Pharmacy & Tech. Management -Shirpur & Hyderabad (Jadcherla) campus – MBA Pharma Tech.
- 3) Anil Surendra Modi School of Commerce – Mumbai campus & School of Commerce – Bengaluru (Koramangala) / Navi Mumbai / Indore / Hyderabad (Tarnaka) / Dhule campus – B.B.A. / B. Com (Hons.) / B. Sc. Finance
- 4) Sarla Anil Modi School of Economics – Mumbai campus & School of Economics – Bengaluru (Koramangala) campus – B. Sc. Economics
- 5) School of Design – Mumbai campus – B. Des.(Humanising Technology)
- 6) School of Mathematical Sciences – Mumbai campus – B.Sc. Mathematics.
- 7) Sunandan Divatia School of Science – Mumbai/Navi Mumbai / Hyderabad (Jadcherla) / Bengaluru (Koramangala) campus – B.Sc.(Statistics & Analytics).

- Online Registration Fees : For NPAT 2019 (Please refer online registration for payment details)
 - Rs. 1,800/- plus applicable taxes for all programs of one school.
 - Rs. 3,000/- plus applicable taxes for all programs of two different schools.
 - Rs. 4,000/- plus applicable taxes for all programs of three different schools.
 - Rs. 5,000/- plus applicable taxes for all programs of four different schools.
 - Rs. 6,000/- plus applicable taxes for all programs of five different schools
 - Rs. 7,000/- plus applicable taxes for all programs of six different schools
 - Rs. 8,000/- plus applicable taxes for all programs of seven different schools
 - Rs. 9,000/- plus applicable taxes for all programs of eight different schools.

- Candidate must register once. Options are available to appear for **test on both days (11th & 12th May 2019) by paying fees for both days** according to the category (Engineering / Non-Engineering) and respective school. Candidate who has opted for a school amongst the Engineering Category on first day of NPAT, will be appearing for Non-Engineering category schools on the next day only and vice-a-versa.
- Option of date once chosen **cannot be altered** later / after successful completion of registration and payment.
- Candidates who have attended test in same category on both the days, highest scores in same category will be considered for merit list as per choice of school & preferences given
- **If there are multiple / duplicate registrations, then registration for NPAT will not be considered & registration fee will be forfeited.**

5.2 Instruction for uploading photo:

1. Photos should be in .jpeg format, and dimensions should be 200 pixels tall and 150 pixels wide. Size should not exceed 500 kb.
2. Photo should have either white or lightly colored background.
3. Eyes should be open and clearly visible.
4. Photo should have candidates face distinctly visible, straight and at the center. Shoulder tops should be also clear in the photo.
5. Photographs should not be more than 6 months old.
6. Photos where candidate is seen to be wearing cap or goggles will be rejected.

5.3) Test City List

The NPAT 2019 will be conducted at following centers (Cities).

Sr. No.	State	City
1	Andhra Pradesh	Hyderabad, Vishakhapatnam
2	Assam	Guwahati
3	Delhi	Delhi, Gurugram, Noida/ Greater Noida, Ghaziabad, Faridabad
4	Gujarat	Ahmedabad, Surat, Vadodara, Rajkot, Valsad
5	Jharkhand	Jamshedpur, Ranchi
6	Karnataka	Bangalore
7	Madhya Pradesh	Indore, Bhopal, Jabalpur, Ujjain
8	Maharashtra	Mumbai, Navi Mumbai, Thane, Raigad, Shirpur, Pune, Nagpur, Nashik, Aurangabad
9	Rajasthan	Jaipur, Udaipur, Kota, Jodhpur, Bhilwara
10	Uttar Pradesh	Lucknow, Kanpur, Meerut, Agra
11	West Bengal	Kolkata
12	Tamil Nadu	Chennai
13	Chhattisgarh	Raipur
14	Punjab	Chandigarh, Mohali, Ludhiana
15	Orissa	Bhubaneswar
16	Bihar	Patna
17	Uttarakhand	Dehradun
18	Goa	Panjim
19	Haryana	Yamuna Nagar

- Candidate will be given option to **choose two test cities at the time of online registration** which is applicable for both days if candidate has opted for test for both days.
- Online form will be editable for restricted fields only i.e. addition in school / program, date of examination and change of test city, Changes will be applicable for both days if candidate has opted for test for both days. Last date for changes in above field will be 22nd April 2019. **Changes will not be accepted from 23rd April 2019 in online registration form.**
- In case adequate numbers of candidates have not registered in any of the particular centers, such candidates will be informed to take the exam at the next available nearest center/place, which will be mentioned in the admit card. The NMIMS decision in this regard will be final.

5.4 Admit Card

- All eligible candidates who are registered successfully will be called for online test. On the basis of information indicated in the Application Form, the admit card for the Admission Test & the venue will be made available to the candidate as per important dates through the NMIMS online registration form.
- Candidates are required to download the admit card with same log in ID and password used for online registration form from website www.nmims.edu or www.npat.in
- No candidate, without admit card or without the photograph on the admit card will be permitted to appear for the test.
- Candidate must carry any one requisite original ID proof along with photocopy of the same while appearing for NPAT 2019.

List of ID proof:

1. Voters ID
2. Passport
3. School/College ID
4. Aadhaar Card
5. Driving License (Learner license will not be accepted)
6. 12th Admit Card
7. PAN Card

5.5 Structure of the Test – NPAT 2019

The NPAT 2019 would be an objective type multiple-choice test. (There will be no descriptive type of questions) for both Engineering and Non-Engineering. Test for Engineering is different than Non-Engineering (for details please refer engineering handout)

Test will be conducted for 100 minutes; each section will have 40 questions.

The NPAT Exam will comprise of 3 major sections as follows:

	Part	Test Details	No. of Questions	Time in Minutes	Weightage / Marks for final Score
Paper 1	1	Quantitative & Numerical ability	40	100	10
	2	Reasoning & General Intelligence	40		50
	3	Proficiency in English Language	40		40
		Total	120	100	100

Type of questions and difficulty level of Tests will be on SAT Pattern.

6 Guidelines for physically challenged candidates

Physically Challenged will include the following (as per Person with Disability ACT of India)

1. Visually Challenged	2. Leprosy-cured
3. Hearing impairment	4. Loco motor disability
5. Cerebral palsy	6. Learning Disability / Dyslexia

Candidates who wish to request for assistance must fill in the details in the online application while registering. The candidate must upload their Disability Certificate at the time of online registration. Any request, application and/or certificate received after the closure of registration will not be accepted and the candidate will have to appear for the test without any assistance in spite of their special status.

Each application will be reviewed on a case-to-case basis and appropriate assistance will be made available at the test center. Candidates should carry their Disability Certificate at the time of examination.

7 Selection Process

- All eligible candidates who wish to apply for admission to the B. A. (Hons.) Liberal Arts Programme will be required to appear for an Online Test NPAT 2019 which will be conducted at various locations in India.
- Merit list will be prepared on the basis of the marks obtained in NPAT 2019 and personal interview & written test.
- The Merit list will be put up on the NMIMS website as per important dates. The decision of the Institute will be final in this regard and no inquiries or correspondence in this regard will be entertained.
- Admission offer is given as per merit and vacancy. Waitlisted candidates have to check their merit list status regularly. Selected candidates should report for the payment of fees within the stipulated time as per important dates.
- The candidate can be admitted to only one school / program. And if he / she gets offer of admission, to another school / program & wish to get admit, then in such case first admitted program needs to be cancelled.

8 Program Fees: (for information only)

- Last year Program fees for first year B. A. (Hons.) Liberal Arts – Mumbai campus was Rs. 4,25,000/-p.a.
- The fees for first year B. A. (Hons.) Liberal Arts - (Batch 2019) will be declared at the time of admission.

9 Refund Rules

Candidate should submit a written request for withdrawal/cancellation of admission to the NMIMS (Admission Department) along with original fee receipt.

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
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Note: Candidates to refer Important Dates of the respective programme.

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10 Important instruction

- For cancellation of admission: cancellation request letter & original fee receipt to be scanned and sent by courier/post to Mumbai address as below :

To:

Admission Department
SVKM's Narsee Monjee Institute of Management Studies
V. L. Mehta Road, JVPD Scheme,
Vile Parle (West), Mumbai – 400 056.

The cancellation form is made available on the website www.nmims.edu

- Candidates will be offered Programme based on the availability of seat & candidates merit rank.
- Canvassing in any form for admission will disqualify the candidature.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.
- Please see the important dates and preserve it as a guide. All announcements from the institute will be through its website: www.nmims.edu or www.npat.in and no individual communication will be sent to the candidates. **Kindly check website regularly for any updates.**
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect, his/her admission to the course, even if selected, will stand cancelled and fees will be forfeited.
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible, admission will be cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS (Deemed to-be-University).